

# Manuscript Formatting and Publication Guidelines of *Geosystems of Transition Zones*

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## The List of Scientific Specialties

and corresponding scientific branches, by which *Geosystems of Transition Zones* is included in the List of Peer-Reviewed Scientific Journals, in which the main research results of dissertations for degrees of Candidate of Sciences and Doctor of Sciences are published

Code	Group of scientific specialties, scientific speciality	Scientific branches, in which an academic degree is awarded
<b>1.6</b>	<b>Earth Sciences</b>	
1.6.1	General and Regional Geology. Geotectonics and Geodynamics	Geological and mineralogical
1.6.3	Petrology and Volcanology	Geological and mineralogical
1.6.9	Geophysics	Geological and mineralogical Physical and mathematical
1.6.14	Geomorphology and Palaeogeography	Geographical
1.6.17	Oceanology	Geographical Geological and mineralogical Physical and mathematical
1.6.20	Geoinformatics and Cartography	Physical and mathematical
1.6.21	Geoecology	Geographical Geological and mineralogical
<b>1.1</b>	<b>Mechanics</b>	
1.1.8	Mechanics of Deformable Solids	Physical and mathematical Engineering
<b>1.5</b>	<b>Biology</b>	
1.5.15	Ecology	Biological

**Periodicity** is quarterly (March, June, September, and December).

## Basic Information for Manuscript Submission

<b>Journal Policies and Regulations</b>	
<b>General principles</b>	<p>The policy of the Editorial Board of <i>Geosystems of Transition Zones</i> is based on modern legal requirements regarding copyright and traditional ethical principles of Russian and international scientific periodicals, formulated by the Committee on Publication Ethics (COPE).</p> <p>The manuscript should be complete, clear, concise and accurate (in accordance with the recommendations of the European Association of Scientific Editors (<i>The EASE Guidelines for Authors and Translators of Scientific Articles</i>) and the methodological materials of the Association of Science Editors and Publishers (ASEP) Academy).</p> <p>The editorial policy and requirements for manuscripts imposed by <i>Geosystems of Transition Zones</i> are set out below. For more information, see the files on the journal's website: <i>Editorial Policy and Publishing Ethics of the Journal</i>, <i>Procedure for Reviewing and Publishing Manuscripts</i>, <i>Manuscript Formatting and Publication Guidelines</i></p>
<b>Publication model</b>	<p><b>Free access.</b> The CC BY 4.0 license allows users to distribute and copy an article, process it into other versions, analyze the text or data of the article, adapt or make derivative works (for example, translation), etc., <i>provided that the authorship is indicated and all copyrights to this article are fully preserved.</i></p> <p><b>The publication is free for authors.</b></p>
<b>Article IDs</b>	<p>ID CrossRef – DOI (<i>Digital Object Identification</i>). DOI of <i>Geosystems of Transition Zones</i>: <a href="https://doi.org/10.30730/gtrz">https://doi.org/10.30730/gtrz</a></p> <p>EDN (<i>eLIBRARY Document Number</i>), a unique identifier assigned to all publications published on the <a href="http://elibrary.ru">elibrary.ru</a> platform.</p>
<b>Policy on preprints and postprints</b>	<p>Pre-publication is allowed on any of the specialized servers, in particular arXiv.org (physics, mathematics, computer science, and biology), <a href="https://preprints.ru">https://preprints.ru</a> and others.</p> <p>The authors have the right to post published articles on the Internet, in the depository of the institution, as well as on open scientific and information platforms.</p>

<b>Online First</b>	<p>The final electronic version of the article (after the editorial processing) can be published on the journal's website before the issue is completed. The Online First article has its own DOI and other necessary details for bibliographic reference.</p> <p>After the issue of the journal is finalized and published, the metadata and unique IDs of the Online First article will remain unchanged.</p>
<b>Types of publications</b> <b>Reviewed</b> <b>Non-reviewed</b>	<p>Original articles, including discussion articles, reviews, brief reports, catalogs, databases under thematic headings.</p> <p>Letters to the editor; information about field and experimental research, expeditions, conferences; essays on scientists; reviews of scientific publications.</p>
<b>Manuscript admission</b>	<p>Manuscripts in English corresponding to the scope of <i>Geosystems of Transition Zones</i> (see the <a href="#">List of Scientific Specialties</a>, for which the journal is included in the List of the Higher Attestation Commission) are accepted during the year in electronic format: e-mail: <a href="mailto:gtrz-journal@mail.ru">gtrz-journal@mail.ru</a></p>
<b>Not accepted</b>	<p>Popular science materials and materials by authors, none of whom are affiliated with the scientific or scientific and production organization that conducted the expertise.</p>
<b>Primary screening</b>	<p>The manuscript may be returned to the author based on editorial opinion if the article does not correspond to the subject of the journal, does not contain the subject of scientific research, does not meet ethical requirements, duplicates published materials, is not logically structured, is written in an unclear language, etc.</p>
<b>Reviewing</b>	<p>The first decision on submitting the article for review is made in approximately 10 days. External double-blind peer review involving 2-3 reviewers takes up about 8 weeks. The decision on publication is made by the Editorial Board within 2-3 months from the manuscript reception date based on at least 2 reviews.</p> <p>After receiving the review, the author is required to respond to each reviewer's comment, either in the working file containing the article or in the separate review file. The author should clearly state what changes have been made to the article. If, in the author's opinion, the reviewer's criticism is unjustified, a polite and convincing objection should be provided.</p> <p>A positive review does not guarantee the publication of a manuscript. Similarly, a negative review does not necessarily mean that the manuscript will be rejected.</p> <p>The final decision remains with the editor-in-chief (deputy editor-in-chief).</p>
<b>Retraction</b>	<p>A published article may be retracted (or withdrawn) if, during the process of publication, someone's rights or generally accepted standards of scientific ethics have been violated. Unfair and unethical behavior by participants in the publication process includes: falsifying data; plagiarizing data, ideas, or parts of articles; deliberately hiding methodological details; misrepresenting results of other studies; engaging in unacceptable self-plagiarism, or duplicating publications, etc.</p>
<b>Information on the title pages (in Russian and English)</b>	
<b>Thematic category</b>	<p>According to the list of specialties provided above.</p>
<b>UDC index</b>	<p>Based on the Universal Decimal Classification tables available in libraries, or via online resource: <a href="http://teacode.com/online/udc/">http://teacode.com/online/udc/</a></p>
<b>Title</b>	<p>Should be concise and to the point, between 10 to 12 words long. Common words, scientific jargon, or abbreviations should be avoided. All words in the title should be able to serve as keywords for a scientific search engine.</p> <p>The type of study (e.g., review, analysis, etc.) may be specified if needed.</p>
<b>Initials and last names of the authors</b>	<p>Dmitry P. Nikolaev <sup>1,3</sup>, Suzanne C. Mills, Jong-Deok Lee.</p> <p>Superscript after the last name and the institution name indicate the affiliation of the authors.</p>
<b>The name of the institution and its location</b>	<p>The same as in the Charter. The institution name (marked with a superscript 1, 2, etc., each on a new line) is mentioned, then the city, and the country, where it is located.</p>
<b>Abstract</b>	<p>The text should be between 200 and 300 words long, concise and clear, without any secondary details, unnecessary introductory information, general or insignificant phrases. It is key to identify the aspect of the studied problem; describe the main goals of the study; explain the research process, avoiding methodological details; summarize the most significant findings and their implications.</p> <p>The text should not include references to literature or abbreviations, if possible.</p>

<b>Keywords</b>	Up to 10 keywords (phrases are also allowed), placed in order of importance when searching for publications in the database. These keywords should better not repeat words from the title of the article.  Keywords should be written in singular form, separated by commas, and written with lowercase letters (except for proper nouns). The use of abbreviations is discouraged.
<b>Funding</b>	Information about financial support of the study (including grant numbers or government assignment topics in parentheses).
<b>Acknowledgements</b>	If necessary.
<b>English language variety for metadata and texts of articles</b>	AmE or BrE, provided that it is consistent throughout the article.
<b>Article template</b> , as well as the recommended translations of titles and positions into English, can be found on the journal's website in the " <a href="#">Article Example</a> " file.	
<b>Main text structure</b>	
<b>Accepted / Required sections</b>	Original studies should have a clear structure: <b>Introduction</b> (prerequisites, goals, and objectives with emphasis on the novelty of research), <b>Materials and methods</b> (with reference to previously published methods), <b>Results</b> , <b>Discussion</b> , <b>Conclusion</b> (should clearly correlate with goals, objectives, and results).  Such structure is not required for other types of articles and brief reports.
<b>Subheadings</b>	Thematic subheadings of Level 2 and 3 are allowed.
<b>Bibliography</b>	
<b>List of cited works / References</b>	The number of references is unlimited. A DOI (Digital Object Identifier) and other identifiers, including the URI (Uniform Resource Identifier) or URL, should be mentioned, if available.  The references are listed in the order they appear in the text and are numbered. References to works from the last 5 to 10 years are required. The use of monographs and similar publications should be minimized.  All sources should be cited accurately and completely, and their verifiability through search engines (e.g. Google) should be ensured. The text should refer to all sources listed in the References.  <b>Translations of the titles of publications</b> must be taken from original sources (from English versions or metadata in English, which are published by almost all journals). The translation of the source titles into English made by an author or interpreter must be enclosed in square brackets. <b>Name of the journal</b> : if a journal website does not have an English version, then the name of the journal is transliterated and/or the translation in English is provided with "=" ( <i>Perspektivnyye issledovaniya</i> = <i>Prospective Research</i> ).  Language of the publication should be provided in parentheses after the bibliographic data: (In Russ.), (In Chin.), (In Japan), etc.
<b>Self-citation</b>	No more than 15 %.
<b>Sources not included in the References</b>	Documents (orders, state standards, rules, guidelines, resolutions, etc.); proceedings and materials of correspondence conferences; electronic newspaper and any news resources, websites of institutions and organizations; archives; dictionaries, encyclopedias and other reference books; non-personalized databases; as well as articles from non-scientific journals.  Such documents should be mentioned in footnotes.
<b>Formatting of References</b>	References to literature in the text are given in square brackets with the serial number of the source in the list: [2, 4–6].  The rules for bibliographic description are the same for sources in English and other languages. Our journal adopted a style that is similar to the Vancouver system (more information on this system and examples of its use are provided on the journal's website: <a href="#">Manuscript Formatting and Publication Guidelines</a> ).
<b>Formatting</b>	
<b>Paper size</b>	A4
<b>Margins</b>	1.5 cm on each side
<b>Fonts</b>	Times New Roman is used for the main text;  Symbol, for Greek letters

<b>Font Size</b>	12–13
<b>Decimal separator</b>	Point (not a comma)
<b>Line spacing</b>	1,15
<b>Text alignment</b>	Left-aligned
<b>Automatic hyphenation</b>	Off
<b>Pagination</b>	At the bottom-center of a page
<b>Upper and Lowercase letters</b>	All text elements, in bibliographic lists, such as publication titles, headings, and subheadings, are typed in lowercase (not uppercase!) letters, except for cases that comply with generally accepted spelling rules.
<b>Non-breaking space</b>	Separates initials from last name (A.A. <i>Ivanov</i> ); units from numbers: 100 kPa, 77 K, 50 %, 10 ‰, except for degrees: 90° (but 20 °C); order numbers from any designation: Fig. 1, Table 2; and is used in latitude and longitude degrees: 56.5° N; 85.0° E.
<b>Mathematical formulas</b>	<i>Formulas with non-standard symbols</i> are typed using a specialized math editor, such as MathType, or the built-in equation editor in Microsoft Word (Microsoft Equation). Smaller formulas and symbols, which do not require a special editor, are inserted into the text using the Latin keyboard or the <i>Insert – Symbol</i> option. Any changes to formulas made during the editing process are done by the author in the working document.
<b>Tables</b>	Should be created in Word ( <i>Insert – Table – Add Table</i> ). Tables should be titled, and there should be no empty cells in them. The dash must be explained in the note.
<b>Figures</b> are placed in the body of the manuscript and separately in the file	When submitting a manuscript, figures should be placed in the text (using the <i>Insert – Figure – Wrap – In-Text</i> option). If the manuscript is accepted, the figures should be provided in separate files. If the figure consists of multiple parts, each part should better be sent as an individual file. Each graphic file should be no larger than 10 MB.
<b>Illustrative materials</b>	Images should be in JPG, TIFF, or CDR (CorelDRAW) formats. The width of the image after its reduction should be no more than 170 mm in portrait orientation, and no more than 230 mm in landscape orientation. Graphics are to be presented in TIFF or CDR format, (CorelDRAW versions 12.0 (2004) or X4 (2008), with the ability to edit). When exporting from other programs, the PostScript (EPS) format with a minimum resolution of 300 DPI should be used. Maps and diagrams for electronic publication, which exceed the standard A4 size, are to be attached as additional files.
<b>Text in figures</b>	The labels on the axes should start with a capital letter, such as "Depth, m". In figures (as well as in the text), points should be used in decimal fractions, not commas.
<b>Figure captions</b>	Letters denoting parts of the figure are placed in parentheses: (a), (b), (c), etc. and typed in Latin. The figure caption should be detailed enough for visual information to be comprehended apart from the text.
<b>Additional data</b> (in separate files)	Large tables, illustrations, databases, catalogs, etc. can be included as an appendix in the electronic version of the article in order to avoid overwhelming the main text.
<b>Accompanying materials for submitting a manuscript</b>	
<b>About the author(s)</b>	<b>Information should be provided at the end of the article.</b> The sequence is as follows: last name, first name, academic degree, position, laboratory/department, institution (as it appears in the official documents), city, country, and e-mail address. Permanent author identifiers include ORCID (in the format <a href="https://orcid.org/">https://orcid.org/</a> ...), etc.
<b>Corresponding author</b>	Is marked by an “envelope” symbol.
<b>Cover letter</b>	<b>Not required.</b>
<b>Copyright transfer agreement</b>	Template should be downloaded from the journal’s website.
<b>Consent to personal data processing</b>	Template should be downloaded from the journal’s website. For more information, please see <a href="#">Personal Data Processing Policy in Geosystems of Transition Zones</a>
<b>Expert opinion (scan copy)</b> on the possibility of publishing in the open press	In a format accepted by the author’s organization.

<b>Permission to publish individual materials</b>	If necessary (for more information, please see <a href="#">About permissions to use third-party materials</a> ).
<b>Reviewer candidates</b>	<b>Optional:</b> undesirable candidates can be listed / 2-4 desirable candidates can be nominated (full name, email, organization).
<b>Submission checklist</b>	When submitting the material to the editorial team, please ensure that the article includes all required information, files, and documents (please see <a href="#">Submission checklist</a> ).