

## Checklist

Submitting the paper to the Editorial Office, make sure of the obligatory information in the article and required files. For an [exemplary sample of article formatting](#), see the corresponding file on the website.

- ✓ Topical section (see the [List of scientific specialties](#), by which the Journal is included in the HAC List – the List of peer-reviewed scientific journals)
- ✓ UDK
- ✓ Title of the article in English and Russian
- ✓ Full name for each author (in English and Russian)
- ✓ Corresponding author (for contacts)
- ✓ Structured abstract of 200–300 words, briefly reflecting the method novelty and research results
- ✓ Keywords (5–10 words)
- ✓ Sources of data
- ✓ Mathematical expressions should be only in the equation editor, not as images
- ✓ Legend of mathematical expressions (explanations of all variables are given in the order of their appearance)
- ✓ Numbering of those formulas, that are mentioned in the text below
- ✓ SI base units
- ✓ All figures must be prepared in a separate file of jpg, tiff, and cldr formats, with a resolution appropriate for printing. If the figure consists of several parts, each part should be submitted as a separate file, and the desirable layout is reflected in a pdf file of the article
- ✓ All graphic elements (except for high-resolution maps) have to be editable (i.e. opened in the same software, in which they were created). Original files of figures, tables and graphs can be requested separately
- ✓ Illustrations should be inserted in the text via the option Insert → Picture → Wrap text → In line with text
- ✓ Tables should be created using MS-Word tools: Insert → Table. A table must have title, heading, and stub
- ✓ References should be formatted in accordance with the [Manuscripts' formatting and publication guidelines of the "Geosystems of Transition Zones" Journal](#)
- ✓ References: 1) provide DOIs in the format of <https://doi.org/> or full Internet addresses (URLs) for links where it is possible; 2) all sources are easily detected by search engines (Google, Yandex, etc.)
- ✓ «Quantitative» text parameters: 12–15 words (in average) in a sentence (except for long technical terminology); 4–5 strings (in average) in the paragraph; each paragraph covers one question or statement
- ✓ Text of an article should be written in literate Russian or good English (American English or British English are appropriate, not their mixing). In order to avoid accidental mistakes, it is recommended to use the functions of the text editor "spell check" and "grammar check"
- ✓ Pages should be numbered
- ✓ Full information for all authors is given in the end of an article (in Russian and English):
  - Academic degree (if any), academic rank
  - Position or profession (for each author)
  - Place of employment, study – name of the institution or organization, including division, department (for each author)
  - City, Country
  - e-mail (indicated for each author, cannot be the same for all the authors)
  - ORCID ID for each author (how to get it see **ORCID**) in the format of <https://orcid.org/XXXX-XXXX-XXXX-XXXX>, Researcher ID and Scopus Author ID if any. For an article to be automatically added to the author's ORCID profile, the author must allow Crossref to add new data to the profile: <http://search.crossref.org/auth/orcid>
- ✓ Additional material to an article (if desired and necessary) to be posted in electronic version or as a separate publication
- ✓ **Manuscript material include the following files:**
  - Text of an article with figures, tables, references. Authors' information is in English and Russian.
  - Files with illustrations.
  - Files (if necessary) with additional material to be posted in the electronic version.

✓ **Scanned copies of the following covering documents are attached to a manuscript:**

- **Author's Agreement** (it is necessary to print, fill out and sign, then scan it, save in jpg or pdf format and send by e-mail: [gtrz-journal@mail.ru](mailto:gtrz-journal@mail.ru) (the article will not be published, if the editors do not receive the Agreement).
- **Confirmation of permission receipt** to use tables, figures, fragments protected by copyright from the other sources (including internet sources). See: [On the permissions to use third-party material ...](#)
- **List of potential peer-reviewers** (if desired): 4–6 specialists (at least from two different regions or countries; experts in the given field).